1. I am requesting an “Approved Quarter Off” (AQO) for **Summer 2022**. To maintain my continued UoNA program enrollment and, if applicable, my I-20 status & CPT eligibility, I attest to meeting the following criteria:

|  |  |
| --- | --- |
| \_\_\_\_ | 1. I have completed 3 consecutive quarters *of classes* at UoNA. |
| \_\_\_\_ | 1. I am within the maximum time frame, have satisfactory academic progress toward completing my degree program, and have at least a 3.0 CGPA (2.00 or better for undergraduates). |
| \_\_\_\_ | 1. Current Quarter is **NOT** my final quarter for completion of my program. |
| \_\_\_\_ | 1. **My UoNA payments are current**. |

**II**. Check ONLY ONE Approved Quarter Off (AQO) Option

|  |  |
| --- | --- |
| \_\_\_\_  **OPTION 1**   * I will be continuing my participation in CPT while on an AQO. * My **F1 Visa** is current. * In order to participate in CPT employment during the AQO; **I am submitting *the required $585 administrative fee* with this request**. (If you are not approved, the fee will be refunded.) * I will continue to follow all required CPT guidelines. | \_\_\_\_  **OPTION 2**   * I am an eligible domestic or H1B or another eligible visa student, and I will ***NOT*** be participating in CPT while on an AQO. * If applicable, my visa is current. |

**Students who do not have continuous enrollment or who are not granted an AQO will be withdrawn from UoNA, which will impact his/her I-20, if applicable**.

**Students who do not register for courses at UoNA the quarter following an AQO will be withdrawn**.

**Students who are current GI Bill® educational benefit recipients are not** **eligible for an AQO; check with military student services to review how to maintain funding requirements**.

If an AQO is granted, the student’s graduation date will be extended by one quarter, and the student’s required program sequence *may* be modified. While on an AQO, students are required to check their UoNA account, promptly respond to all communications, & inform the ISO Manager/DSO of any changes in their contact information.

**III**. Please print or type the following required information:

|  |  |
| --- | --- |
| Last Name: | First Name: |
| Personal email: | Cell phone #: |
| UoNA Student ID#: | Other phone # (optional): |

Student’s Signature: Date: Director of Academic Administration’s Approval Date:

**Complete and submit this form** **no later than June 29, 2022 and return to Dr. Jason Chao (**[**jason.chao@uona.edu**](mailto:peter.west@uona.edu)**) AND Amy Jiang (amy.jiang@uona.edu)**. Students will be notified if the application has been approved by **email *after* final grades of SPRING 2022** are posted (June 22 ,2022).